



Cancellation Policy

- **PLEASE READ OUR OFFICE POLICY CAREFULLY BEFORE YOU SIGN:**
- We understand that all of our patients have busy schedules and sometimes changes have to be made to accommodate your schedule. We require at least **24 BUSINESS** hours to inform us of the needed change.
- **\$40 per hour no show fee** will be applied to your account if the appointment wasn't cancelled 24hrs prior to your appointment time.
- **BECAUSE OF THE BUSY NATURE AND HIGH DEMAND FOR OUR SATURDAYS, WE REQUIRE AT LEAST 48 HOUR NOTICE OF CANCELLATION DURING BUSINESS HOURS. WE WILL CHARGE \$50 PER HOUR FOR NO SHOWS OR LAST MINUTE CANCELLATIONS.**
- Because we try our best to run on time, we ask that you arrive no later than 15minutes into your appointment. If you arrive after 15minutes into your scheduled appointment time, we will try to accommodate you with a waiting time or reschedule your appointment.

I have read and understand the cancellation policy:

Print: _____

Sign: _____

Date: _____